

Fleet Services

Driver Eligibility

Driver Requirements

- Authorized drivers shall include faculty, staff, students, and non-University persons, including consultants, provided they have been approved by the appropriate campus official, and the vehicle use is for official University business.
- Drivers shall hold the valid license/endorsements for the type of vehicle to be used and shall have successfully completed any driver training/safety course required by the campus or State/Federal law, except that short-term (less than 2 weeks) visitors/guests who use a vehicle only for the duration of their stay, and University employees who use a vehicle infrequently (i.e, for occasional travel, emergency departmental needs, etc.) are exempt from the training/safety course requirement.

For more information see policy [BUS-46, Use of University Vehicles](#).

Employer Pull Notice Program

Drivers in certain classifications and for driving certain vehicles are required to be enrolled in the Department of Motor Vehicle [Employer Pull Notice Program](#) for additional information.